



Haver Town Youth Football Club

Privacy Policy

Last Updated 13th May 2025

Data Protection Officer

Haver Town Youth FC is not legally required to appoint a Data Protection Officer under current data protection regulations. However, our **Senior Data Controller and GDPR Practitioner** is available for any data protection queries:

- **Email:** chairman@havertownfc.co.uk
- **Phone:** 07939 909962

1. Introduction

This Privacy Policy applies to you, the user of our website (www.havertownfc.co.uk), and Haver Town Youth FC, the owner and provider of the website. It outlines how we collect, use, store, and protect your personal data in relation to your use of our website and any services or systems provided through it.

2. Definitions

- **"Service"**: All online tools, services, or information provided through the website.
- **"System"**: Any online communications infrastructure provided by Haver Town Youth FC (e.g., email, chat, forums).
- **"User"/"Users"**: Any third party accessing the website who is not employed by Haver Town Youth FC and acting in the course of their employment.
- **"Website"**: www.havertownfc.co.uk, including any sub-domains unless stated otherwise.

3. Data We Collect

We may collect the following types of data:

- Name
- Date of birth
- Gender
- Job title and profession
- Contact information (email, phone number)
- Demographic data (postcode, preferences, interests)
- Financial information (e.g. credit/debit card numbers)



- IP address (automatically collected)
- Web browser type and version (automatically collected)
- Operating system (automatically collected)
- Referring website, your activity on our website, and the website you exit to (automatically collected)
- Cookie data (see Section 10)

4. Use of Your Data

Haver Town Youth Football Club is committed to protecting your privacy and ensuring that your personal data is used appropriately, transparently, and in accordance with the law. Your personal data will be retained only for as long as necessary to fulfil the purposes for which it was collected, including to meet any legal, accounting, or reporting requirements.

We may use your personal data for the following purposes:

- **Internal Record-Keeping**
To maintain accurate and up-to-date records of members, volunteers, players, and parents/carers, including registration details, consent forms, medical information (where applicable), and emergency contacts. This helps us to manage memberships, deliver football activities, and respond appropriately to safeguarding concerns or medical emergencies.
- **Improving Our Services**
We may analyse usage patterns, feedback, and participation levels to enhance our training sessions, events, website functionality, and overall service delivery. This allows us to better tailor our activities to meet the needs and preferences of our club members and supporters.
- **Promotional Communications (with Consent)**
With your explicit consent, we may send you emails or newsletters containing information about upcoming fixtures, training sessions, fundraising events, club news, or other updates we believe may be of interest. You can withdraw your consent at any time by contacting us or using the “unsubscribe” option in our communications.
- **Market Research and Feedback**
We may contact you periodically via email, phone, or postal mail to request your feedback on our services, training programmes, events, or your experience with the club. Your input helps us to evaluate and improve the way we operate and engage with our community.



We **do not** share your personal data with third parties unless:

- We are legally required to do so (e.g., by law enforcement agencies or regulatory authorities);
- Sharing is necessary to protect someone's vital interests (e.g., in the case of a safeguarding issue or medical emergency);
- You have given your explicit consent (e.g., sharing contact details with a third-party sports camp organiser or tournament host).

All personal data is handled securely and in compliance with the UK General Data Protection Regulation (UK GDPR). Any data shared with authorised third-party service providers (such as secure payment processors or safeguarding consultants) is limited to what is necessary and governed by appropriate data processing agreements.

We will never sell your data or use it for purposes unrelated to the activities and objectives of Haver Town Youth Football Club.

5. Third-Party Services

We may engage third-party providers for services such as payment processing, website management, and marketing. These third parties will only have access to the data necessary for their function and must process it in accordance with this policy and GDPR.

6. Changes of Business Ownership and Control

Haver Town may, from time to time, expand or reduce its business and this may involve the sale of certain divisions or the transfer of control of certain divisions to other parties. Data provided by Users will, where it is relevant to any division so transferred, be transferred along with that division and the new owner or newly controlling party will, under the terms of this Policy, be permitted to use the Data for the purposes for which it was supplied by you.

In the event that any Data submitted by Users will be transferred in such a manner, you will not be contacted in advance and informed of the changes. When contacted you will not be given the choice to have your Data deleted or withheld from the new owner or controller.



7. Your Data Choices and Rights

At Haver Town Youth Football Club, we respect your rights and choices regarding the personal data you share with us. In accordance with the UK General Data Protection Regulation (UK GDPR), you are entitled to exercise the following rights in relation to your personal data:

➤ **Right to Access and Update Your Data**

You have the right to request access to the personal information we hold about you. This includes the right to receive a copy of your data, understand how it is being used, and confirm that we are processing it lawfully.

If any of the data we hold is inaccurate or outdated, you may also request that it be corrected or updated.

➤ **Right to Withdraw Consent**

Where we rely on your consent to process personal data (e.g., for promotional communications or the use of images for marketing purposes), you have the right to withdraw that consent at any time. Once consent is withdrawn, we will stop using your data for that purpose unless we have a separate legal basis to do so.

➤ **Right to Restrict Processing or Request Deletion**

You may request that we stop processing your personal data in certain circumstances — for example, if you believe the data we hold is inaccurate, or you object to our use of it.

You may also request that we delete your data entirely (commonly known as the "right to be forgotten"). This right may be limited by our legal obligations or safeguarding requirements, such as retaining essential information for child protection purposes or financial audit records.

➤ **Right to Object to Direct Marketing**

You have the absolute right to object to your data being used for direct marketing purposes. If you opt out, we will ensure that you no longer receive promotional messages from us. We will always provide clear opt-in and opt-out options in our communications and during the registration process.

➤ **Right to Request a Copy of Your Data**

You can request a copy of the personal data we hold about you. This is known as a "subject access request." We aim to respond to all legitimate requests within one month. In some cases, a small administrative fee may apply if your request is manifestly unfounded, excessive, or repetitive.



8. Withholding Data

You may access certain parts of our website without submitting any personal data. However, to use all features or services, some data submission may be required.

You may disable cookies in your browser settings or via our Cookies Policy page, linked in the website footer.

9. Data Security

We are committed to ensuring the security of your data. Appropriate physical, electronic, and managerial procedures are in place to safeguard and secure data collected online. Accessing your own Data

10. Cookies

Cookies are small text files stored on your device to enhance user experience. You may:

- Accept or decline cookies in your browser settings
- Manage cookie preferences on our dedicated Cookies page (linked in the website footer)
- Delete cookies, though this may impact functionality

Our site uses both first party and selected third-party cookies for analytics and service functionality. These are optional and can be disabled in your settings.

11. Complaints and Concerns

If you have concerns about how your data is being handled by Haver Town Youth FC or its partners, you may contact: **Email:** chairman@havertownfc.co.uk

You also have the right to lodge a complaint with the UK's supervisory authority:

Information Commissioner's Office (ICO)

Website: <https://ico.org.uk/concerns>

12. Policy Updates

We reserve the right to change this Privacy Policy as we may deem necessary from time to time or as may be required by law. Any changes will be immediately posted on the Web Site and you are deemed to have accepted the terms of the Policy on your first use of the Web Site following the alterations.